

PARENT INPUT FORM

Attached is a form that is designed to meet state requirements for providing a mechanism for input into a teacher's and administrator's performance evaluation. Schools are required to advertise this process and make forms available in the school office.

Parent Input Form

(regarding teacher evaluation)

The **Parent Input Form** (or similar school-based form) may be used by parents to provide input regarding a teacher's evaluation. The administrator decides how much weight is given to the parent input. Forms must be signed to be used for consideration. A copy must be given to the employee. Parent input forms need only be kept on file for one year and then they may be discarded. Forms should be available in the school office. The simplest way to communicate the availability of the form is through the school newsletter.

Please be sure to share the information regarding this form with your parents. Feel free to use the sample notice below as a communication piece for your newsletter.

SAMPLE NEWSLETTER ARTICLE

Parent Input

Pinellas County Schools welcomes input of parents regarding the job performance of district employees. A **Parent Input Form** is available for parents to give input regarding teacher performance. Also available is a **Parent/Teacher Input Form** for input regarding administrator performance. Each form requires a signature. A copy of the form will be shared with the employee. Forms are available in the school office.

**PINELLAS COUNTY SCHOOLS
PARENT INPUT FORM
(REGARDING TEACHER PERFORMANCE)**

Pinellas County Schools welcomes the input of parents regarding the job performance of district instructional employees. When you have completed the form, please return it to the school, c/o the principal. Please be sure to retain your copy. The Parent Input Forms are available in the school office. All comments will be shared with the employee for professional growth and/or recognition.

Employee Name _____ Date _____

Parent/Guardian Name _____ Student Name _____

School _____

Parent's Comments:

For your comments to be considered, you must sign below.

Parent/Guardian Signature _____
(required)